

## **Cedar Point Advisory Council Meeting**

January 23, 2025

Called to order 7 p.m.

Closed meeting at 7:24 p.m.

### **Attendance**

- Aerica Williams, Laura Crawford, Grace Riley, Erin Stroh, Jen Roach, Kati Montgomery, Laura Rutledge, Ashley Plitt, Lindsey Garber, Stephanie Reeder, Sarah Sullivan, Allyson Discua, Kristin Matthews, Maggie Brown, Nick Tinch, Colleen Costanzo, Lori Betz, Kelly Machovec

### **Team Roles**

1. Grace Riley serving as team Chairperson and Mrs. Stroh serving as Vice-Chairperson
2. Kristin Matthews offered to be Secretary
3. SACI - need primary and alternate representatives to attend monthly meetings. Feb. 13, Mar. 13, Apr. 10, May 8 (7-9 p.m.; KLC, Room 1101) [Details here](#)
4. Ms. Williams asks about Mrs. Riley sending out a survey to gauge interest in who would like to volunteer for this role (need a primary and alternate volunteer)

### **Bylaws**

Need to clarify on:

- Officers, election process, training (currently seeking input from the county), tenure (previously 2 years)
- Proposed changing tenure to one year. This is the only change from current bylaws. Will share a draft of the bylaws with the CPAC team to review in March meeting.

### **Mrs. Roach - Parent Handbook for 2025-2026 School Year**

- Still needs behavior policy approved by Ms. Williams
- Handbook includes policies at CPES; CPAC will review at next meeting
- Contract will come after handbook is completed
  - One page to be signed by parent and students that has expectations for students

### **Ms. Williams - Principal's Update**

1. Proactive search for new full time nurse. Health services is in communication with Ms. Williams regularly to find a new nurse.
2. Renovations should be fully complete by Summer 2025.
3. Ms. Williams offers gratitude for the heavy lift of pulling this team together, especially on the staff. Celebrations for the team and the school!
4. Ms. Williams offers gratitude for the warm welcome to CPES as our new principal

### **Open Agenda**

- Mrs. Costanzo asks about specific spaces that have been renovated; she heard of a new gym?
  - Ms. Williams shares that the auxiliary gym is open and folks can come see it at the principal Meet & Greet night Monday, Jan. 27 from 6-7 p.m.
  - Library is almost finished
  - Next is Kindergarten hallway
  - Last is gym, cafeteria and main hallway which will take place in early summer once kids are out of school
  - Ms. Williams adds that we are getting new playground equipment in this final phase!
- Mrs. Matthews asks about expectations for the parent representatives (generally) as team members?

- Ms. Williams answers that she encourages parent reps on the team to bring forth any questions, comments or concerns that are heard, especially if recurring, in the school community. She values the open nature of the group and the shared goal of bettering our school and community.

**Next Meetings:** Mar. 20 @ 7 p.m. (Zoom) & May 15 @ 7 p.m. (Zoom)